



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
 P. O. Box 1010
 Fernandina Beach, Florida 32035-1010

Nick Deonas
 Ansley Acree
 Vickie Samus
 Floyd L. Vanzant
 Marianne Marshall

Dist. No. 1 Fernandina Beach
 Dist. No. 2 Fernandina Beach
 Dist. No. 3 Yulee
 Dist. No. 4 Hilliard
 Dist. No. 5 Callahan

October 13, 2003

J. M. "Chip" OXLEY, JR.
 Ex-Officio Clerk

MICHAEL S. MULLIN
 County Attorney

Stephen P. Hakala, CEP
 President
 Hakala & Associates, Inc.
 5700 St. Augustine Road, Suite 208
 Jacksonville, FL 32207-8052

Dear Mr. Hakala:

During the regular session of the Nassau County Board of County Commissioners held October 8, 2003, the Board approved your proposal to perform the fourth mitigation monitoring report for the 14th Street Widening project in the amount of \$2,000. An original signed document is enclosed for your records.

If I can be of any service to you, please let me know.

Sincerely,

J.M. "Chip" Oxley, Jr.
 Ex-Officio Clerk

Enclosure

xc: Dawn Stevenson, Contract Manager

Hakala & Associates, Inc.

Environmental Consultants

September 24, 2003

Ms. Dawn Stevenson
Nassau County Public Services
220 Nassau Place
Yulee, FL 32097

Re: 14th Street Mitigation
HAI No.: 99-043.3

Dear Dawn:

This letter responds to your request for a proposal for Hakala & Associates, Inc. (HAI) to perform wetland mitigation monitoring services for the referenced project. I completed the Third Monitoring Report in November of 2002 and recommended two additional annual reports be prepared along with several maintenance measures. I have not received any feedback from either the U.S. Army Corps of Engineers (COE) or the St. Johns River Water Management District (WMD); however, I recommend that the Fourth Monitoring Report be prepared at this time as well as any uncompleted maintenance activities. The following are separate fees to assist with maintenance activities, as requested from Arthur Nichols, and preparation of the monitoring report.

Maintenance Assistance: \$350.00. Assistance will be provided with the marking of willow and pine trees that were recommended to be removed from the site.

Fourth Monitoring Report: \$1,650.00. Specific data collected during the proposed monitoring event includes (1) stem count of trees within designated belt transects, (2) tree height measurements in a representative sample, (3) relative health of trees, (4) approximate percent cover of exotic, upland, and/or nuisance species present, (5) a list of wildlife using the site, (6) photographs taken at permanent stations, and (7) water depth readings collected at the two piezometers. A combined report will be prepared for the COE and WMD and will be submitted to you for review and approval prior to being submitted to the agencies. If necessary, the report will contain recommendations for future planting, maintenance, and/or monitoring activities.

Fees: The above fees will be invoiced upon completion of the proposed services. Please note that the COE and WMD may request that additional monitoring, planting, and maintenance measures be performed at the mitigation site. This proposal does not include costs for any additional planting, maintenance, or monitoring activities.

Limitation of Liability: The only warranty or guaranty made by HAI under this Agreement is that HAI will perform its service using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practiced in the same or similar locality. No other

RECEIVED
COUNTY COORDINATOR'S
OFFICE
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Ms. Dawn Stevenson
Proposal for 14th Street Mitigation Monitoring
September 24, 2003
Page 2

warranty, expressed or implied is made or intended by our proposal or by our oral or written reports. Also, HAI makes no guaranty that the COE and WMD will accept the monitoring report as submitted.

Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a Purchase Order for the approved services. I will proceed with the proposed services upon receipt of the signed proposal or a Purchase Order.

Sincerely,



Stephen P. Hakala, CEP
President

Signed _____

Date _____

OWNER:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



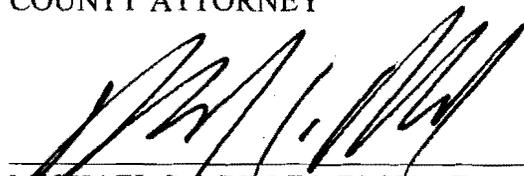
VICKIE SAMUS, CHAIRMAN

ATTEST:



J.M. "CHIP" OXLEY, JR.
ITS: EX-OFFICIO CLERK

APPROVED AS TO FORM BY THE
COUNTY ATTORNEY



MICHAEL S. MULLIN, ESQUIRE

T

Agenda Request For: October 8, 2003

Department: Capital Projects Administration

Background: Staff has received a proposal from Hakala & Associates, Inc. to perform the fourth mitigation monitoring report for the 14th Street Widening project. This is an annual report required by SJRWMD and the Army CORPS of Engineers. The proposal amount to prepare the fourth monitoring report is \$1,650.00. In addition to the monitoring report proposal, Mr. Hakala, at staff's request, has submitted a proposal to assist staff with identifying the specific species of tress he recommended for removal in his third monitoring report. The fee for this assistance is \$350.00.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Could have an impact on future years budgeting.

Action requested and recommendation: Staff requests approval of the proposal as submitted by Hakala & Associates, Inc. in the amount of \$2,000.00.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

Funding Source: 01250515-531000 – Professional Services

Reviewed by:

Legal

Finance

Committee *Skip Vanzant*

APPROVED

DATE 10/8/03

18

Hakala & Associates, Inc.
Environmental Consultants

Post-It® Fax Note	7671	Date	9/24	# of pages	2
To	Dawn Stevenson	From	Steve Hakala		
Co./Dept.	Nassau Ct.	Co.	HAI		
Phone #		Phone #	731-7053		
Fax #	491-3611	Fax #	733-9158		

September 24, 2003

Ms. Dawn Stevenson
Nassau County Public Services
213 Nassau Place
Yulee, FL 32097

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HAI No.: 99-043.3

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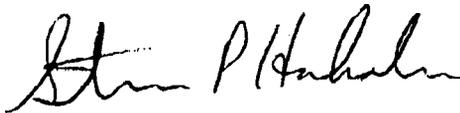
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Ms. Dawn Stevenson
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Page 2

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Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a Purchase Order for the approved services. I will proceed with the proposed services upon receipt of the signed proposal or a Purchase Order.

Sincerely,



Stephen P. Hakala, CEP
President

Signed

Date

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
SEP 29 03

PRODUCER
ARCHITECTS & ENGINEERS PROF. INSURANCE PROGRAM
19578 10TH AVENUE N.E.
POULSBO WA 98370
PHONE: 360-598-3700
FAX: 360-598-3703

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
HAKALA & ASSOCIATES, INC.
5700 ST. AUGUSTINE ROAD, SUITE 208
JACKSONVILLE FL 32207

Table with columns: INSURERS AFFORDING COVERAGE, NAIC #. Rows: INSURER A: LLOYDS OF LONDON, INSURER B, INSURER C, INSURER D, INSURER E.

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFFECTIVE DATE (MM/DD/YY), POLICY EXPIRATION DATE (MM/DD/YY), LIMITS. Rows include: GENERAL LIABILITY, AUTOMOBILE LIABILITY, GARAGE LIABILITY, EXCESS / UMBRELLA LIABILITY, WORKERS COMPENSATION AND EMPLOYERS' LIABILITY, OTHER: PROFESSIONAL LIABILITY.

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/EXCLUSIONS ADDED ENDORSEMENT/ SPECIAL PROVISIONS

RECEIVED
COUNTY COORDINATORS
OFFICE
OCT 17 AM 11:23

CERTIFICATE HOLDER: NASSAU COUNTY ENGINEERING SERVICES, 213 NASSAU PLACE, YULEE, FL 32097. Attention: MR. JOSE R. DELIZ, P.E. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF... AUTHORIZED REPRESENTATIVE: Matthew L. Copus